



GUIDING PRINCIPLES

- 1 After receiving input from our school administration and personnel, Diocese of Toledo- Department of Catholic Education, local health officials, School Advisory Council, and school families, the following plan has been developed to promote a safe learning environment in our building.. In the event of a confirmed case(s) of COVID-19, we will coordinate with our local health department to take appropriate action for the health and well-being our students and staff.
- 2 All stakeholders recognize that some level of risk is present for those working and learning within St. Michael School. The school will establish and enforce social distancing, sanitization, facial covering procedures, temperature checks, and vigilantly assess for COVID-19 symptoms to help minimize these risks.
- 3 Staff, students, and families must work together to ensure the safety and health of all in our school, parish, homes, and community.
- 4 St. Michael School's policies and procedures will continue to evolve and improve as the year progresses. Stakeholders can expect timely and transparent communications in regards to our policy and procedure updates.

GENERAL HEALTH AND SAFETY GUIDELINES



***This policy has been updated.**

Facial coverings will be mandatory for all staff and students.

Preschool & KR: choice of face shields, face masks, or neck gaitors

Grades K-8: choice of face masks or neck gaitors (shield may be worn in addition to a mask)

Mask colors or patterns will not be dictated. Mask phrasing or graphics must be school appropriate.

Class sizes will be limited to allow for social distancing.



Preschool 2-Day: limit of 10 students (one class of 10 students)

Preschool 3- Day: limit of 27 students (three classes of 9 students)

Preschool 5-Day: limit of 12 students (one class of 12 students)

Kindergarten Readiness (KR): limit of 32 students (two classes of 16 students)

Grades K-8: Class sizes will be capped at 18 students per homeroom.

*with the exception of 2nd grade classes which are currently at 19 students each



Students and staff will follow established handwashing, sanitizing, and cleaning procedures daily.



Parents should assess for fevers and symptoms before leaving home. All students, staff, and guests will have their temperature taken when entering the building. Students with a temperature 100 degrees or higher will be sent home. Students sent home will not return to school for a minimum of 24 hours after symptoms clear.



Procedures will be established to allow for distancing at arrival time, in classrooms, hallways, lunchroom, church, during recess, and at dismissal time.

SPECIAL NOTES

- All plans are subject to change at any time and with short notice per state and local requirements.
- A shift in instructional practice may occur based on the number of cases of COVID-19 among students or staff. This shift will be in coordination with our local health department.
- Unless otherwise ordered by the governor or local health department, decisions about school operation and capacity remain at the discretion of St. Michael School.

Corresponding Instructional Plan Based on Hancock County's COVID-19 Risk Levels

LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
In-Person Schedule: All staff and students report to school daily for instruction while following procedures for social distancing, sanitization, and facial coverings.		Hybrid Schedule: The hybrid schedule will reduce the number of students receiving instruction in the building. *See below for hybrid schedule.	Remote Schedule: K-8 students receive remote instruction. *It MAY be possible for students receiving Title I, Speech & Language, or tutoring services to be brought in for instruction. *Please see below for Preschool and KR schedule.

HYBRID SCHEDULE

*It is our hope that a Risk Level of 3 would be a rare and short-term occurrence in Hancock County and our time spent on this schedule would be minimal.

Preschool: In-Person Instruction as normally scheduled

KR: In-Person Instruction as normally scheduled

K-5: In-Person Instruction Monday-Thursday with Remote Instruction on Fridays

6-8: Remote Instruction Monday-Thursday with In-Person Instruction on Fridays

Preschool and KR Level 4 Instructional Plan

Due to the limited number of students in these classrooms, it is our goal to continue to provide in-person instruction as scheduled to best meet the needs of these youngest learners.

Should it become necessary to temporarily close our school building, remote instruction would be provided.

Frequently Asked Questions

Will bussing be provided? We anticipate each district that normally buses our students will continue to do so. We will continue to communicate our plan with each district and update you accordingly.

Will the school lunch program be available? Findlay City Schools has informed us that lunches will still be available for our students, including those on the free and reduced lunch program who are in our school building.

Is distance learning an option for students? Remote instruction will be considered for students deemed medically vulnerable after consultation with the administration.

Will you ensure class sizes remain capped to allow for social distancing? Yes! We will keep our class sizes capped as listed above in our General Health and Safety Guidelines. We continue to track class sizes and families wishing to enroll in maxed out grade levels are being placed on a waiting list.

What is the deadline for enrollment decisions? Families choosing not to return for the 2020-2021 school year, should email Mrs. Amy Holzwart by 5:00 pm on Monday, August 24th.

Is tuition refundable? If you choose to withdraw your student before the deadline, you will receive any tuition already paid minus the non-refundable \$50 deposit. If you withdraw after the deadline but before school starts, you will be refunded any tuition paid minus the deposit and the supply/book fee for the grade level. If you should choose to withdraw during the school year, you will receive a prorated refund based on the number of days attended minus the deposit and the supply/book fees for the grade level.

Will families be notified if there are positive cases of COVID-19 in the building? Yes! We will notify all school families if there is a positive case in our school. In accordance with HIPAA regulations, we will only share the grade level of the student or staff member. We will be working with our local health department regarding every positive case of COVID-19 and will follow their guidance as to who should be isolated or quarantined. You will be personally notified if your child is directly affected.